

Advisor Review of Instructor Evolvment Packet

Trainee Name _____

REVIEWING ADVISOR STATEMENT

This trainee has completed ITS Part I and Part II, all required Observations/Bench Assists, Co-Teaches, Supervised Teaches, additional training (if applicable) and is ready to evolve to Instructor.

I have reviewed all forms of this trainee's Instructor Evolvment Packet. I confirm all the following forms are both complete and included in the following order:

- ☐ *Request for Evolvment to Instructor*
- ☐ *Instructor Training Program Agreement—Instructor Training Seminar Part I*
- ☐ *Instructor Training Program Agreement—Instructor Training Seminar Part II*
- ☐ *Advisor Recommendation for Evolvment to Instructor* from an advisor who has experienced the applicant's work in the classroom including demonstrations/presentations
- ☐ *Instructor Recommendation for Evolvment to Instructor* (or a second *Advisor Recommendation* form from a second advisor) from an instructor who has experienced the applicant's work in the classroom including demonstrations/presentations
- ☐ *Entire Instructor Training Program Record*
- ☐ *Trainee Observation/Bench Assist Self-Evaluation AND Instructor Evaluation of Trainee* for all observed/benched classes. Each self-evaluation for a class should be immediately followed by the instructor evaluation for that class, in chronological order by class date.
- ☐ *Trainee Co-Teach Self-Evaluation AND Instructor Evaluation of Trainee* for all co-taught classes. Each self-evaluation for a class should be immediately followed by the instructor evaluation for that class, in chronological order by class date.
- ☐ *Trainee Supervised Teach Self-Evaluation AND Instructor Evaluation of Trainee* for all supervised classes. Each self-evaluation for a class should be immediately followed by the instructor evaluation for that class, in chronological order by class date.
- ☐ *Advisor Review of Instructor Evolvment Packet* (this form)

Reviewing Advisor _____

Reviewing Advisor Signature _____ Date _____

DIRECTIONS FOR THE REVIEWING ADVISOR—CHOOSE ONE**IN-PERSON SIGNATURE**

Physically fill out this form, sign it and return it to your advisee.

ELECTRONIC SIGNATURE

Electronically fill out this form and email it to your advisee. Directions on signing a form electronically are available through [this link](#).

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